Gold Coast Gymnastics

ACTIVE BODY • ACTIVE MIND

Board Information Pack
2026

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Board Structure

Committee Member	Position Held	Tenure (Years served as of June 2026)
Kimberley Iliff	**Chair / President**	3.5 Years, 3 years as Chair
Marcel Jacobs	Treasurer	2 Years **– Up for election**
Cameron Lynch	Board / Committee Member	4.5 Years
Tracie Brooks	Board / Committee Member	2 Years **– Up for election**
Nikki Barr	Board / Committee Member	5.75 Years
Andrew Jordan	Board / Committee Member	2 Years **– Up for election**

There are seven (7) positions on the Board elected by the members of Gold Coast Gymnastics Club Inc.

Each Board Member is elected for a term of two (2) years or a lesser term where a Board Member resigns before the term has ended.

Role of the Board

The board has an important role to play and is made up of up to 7 board members. The board is appointed by the members of the club.

The board is primarily responsible for;

- providing leadership and approving the strategic direction of the organisation in the long-term interests of, and to maximise value to members. This includes making decisions about planning, resources, goals and activities of the organization.
- guiding management of the organization and monitoring performance in achieving its strategy, goals and desired culture in accordance with the organisation's core values, legal purposes and strategic plan.
- review, approve and monitor the organisation's risk management systems
- recruiting, overseeing and supporting the General Manager of the organisation
- making decisions about whether to take disciplinary action against a member
- good governance practice, and
- overseeing the affairs of the organization including but not limited to:
    - ensuring the sustainability of the organisation by monitoring its financial viability and finances, and
    - ensuring the organisation operates within the law and conducts its affairs in a fair and ethical manner.

The full extent and scope of the board's authority is set out in the organisation's Constitution. The Constitution outines the rules under which the organisation is governed. The board must also ensure adherence not just to the Constitution but to the Incorporated Associations Act 1981.

The Gold Coast Gymnastics Board uses a skills matrix to identify the skills, knowledge, experience, capabilities and diversity needed to meet the current and future needs of the organisation.

Role of each individual Board Member

Each Gold Coast Gymnastics board member will have a defined role and list of responsibilities that they must perform as outlined in the Board Charter. Each board member is responsible for contributing to the collective decision making of the board.

A Gold Coast Gymnastics board member is responsible for:

- Understanding the business of the organisation and being aware of key developments
- Attending and participating in board meetings. This includes reviewing all board meeting papers prior to board meetings and coming to board meetings prepared and equipped to make informed decisions.
- Being active in the organisation, such as attending functions or events as a representative of the organisation
- Attending the Annual General Meeting
- Providing advice, opinions and independent judgment to inform board decisions. This includes asking questions to seek clarity to inform decision making.
- Declaring and monitoring actual or perceived conflicts of interest, and
- Governing and overseeing an organisation's operations and performance

Commitment

The amount of time will vary depending upon a person's involvement with the Committee.

At present for 2026, Board meetings are held quarterly on the third Monday evening of the month.

Based on the skill sets and expertise of individual Board members, subcommittees have been established to support key governance functions. Each subcommittee will meet at least four times per year, including:

- Finance & Audit
- Strategy, Risk & Governance

Committee Members are invited to nominate for each sub committee which are constituted at the first meeting of the Board after the Annual General Meeting.

Based on information from the current Board approximately 3 – 10 hours per week is the average time spent with matters relating to the Board.

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Skills Matrix

The Board encourage 2026 nominations from members and external parties with skills and experience in:

- Finance and Audit (preferably a CPA)
- Risk Management
- Governance

Committee Skills Matrix as of 2026							
	KI	NB	CL	MJ	TB	AJ	Vacant
Finance and Audit		X		X			
Risk Management	X			X	X		
Strategy	X		X		X		
People and Culture	X		X			X	
IT / Systems / Security	X						
Marketing / Sponsorship							
Governance	X				X		
Sports Management			X				
Legal					X		

There are three (3) positions on the Board vacant for nomination at the AGM being held in June 2026. The individuals up for election are highlighted in blue in the above table.

Each Board Member will be elected for a term of two (2) years.

Nominations

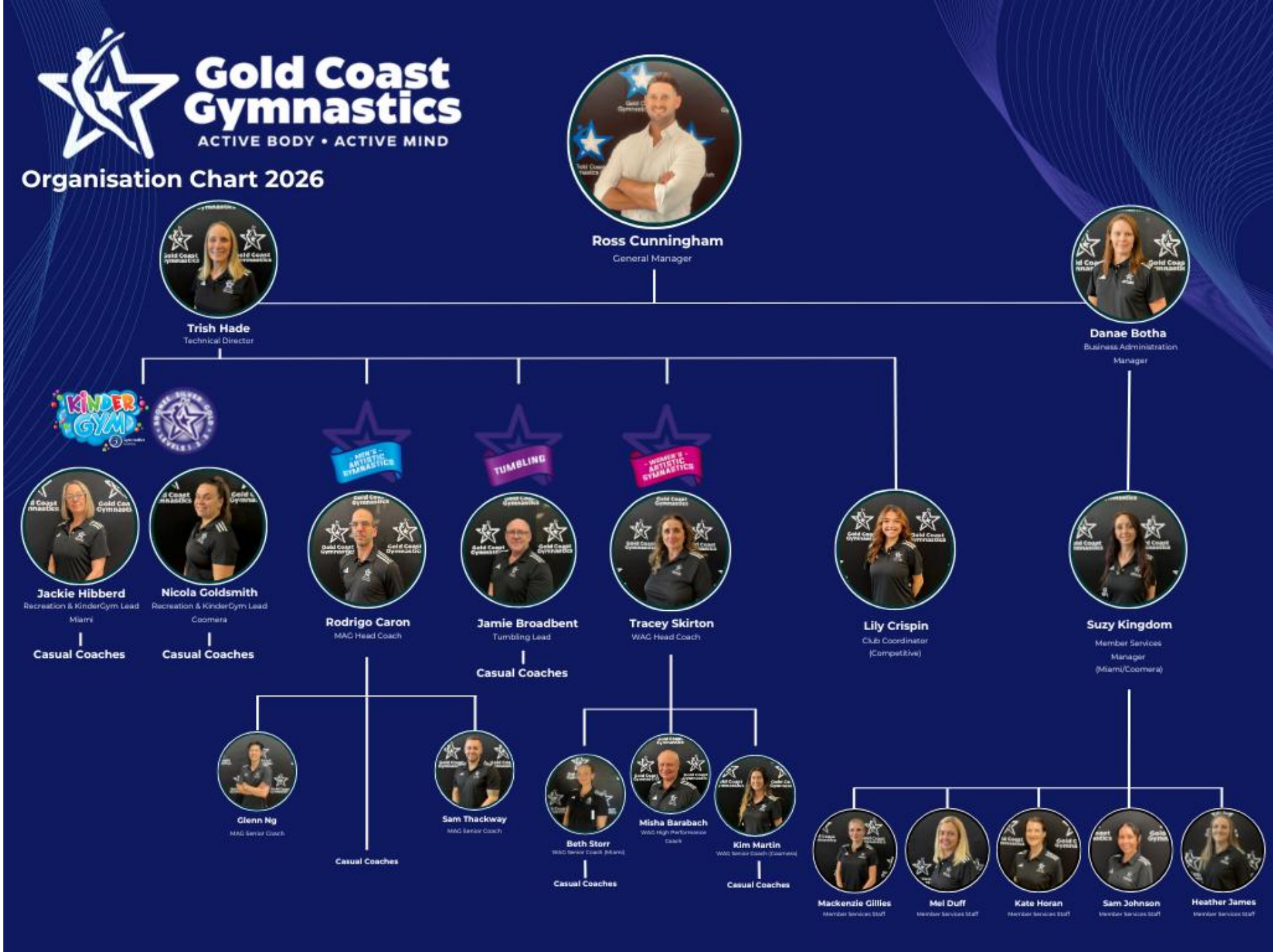
If you are interested in nominating and have the following mindset to:

1. Act in good faith, honestly, fairly and loyally in furthering the best interests of the club/organisation
2. Act with reasonable degree of care, skill and diligence at all times in the discharging of their powers and duties.
3. Avoid conflicts of interest
4. Make sure the affairs of the organisation are managed responsibly
5. Commit to developing the organisation and;
6. Act purely in the best interests of the whole organisation.

Then we welcome your nomination to apply for a board position. Simply request the nomination form via agm@goldcoastgymnastics.com before the deadline of 5.00pm Monday 18th May 2026.

The Board are encouraging nominations from members and external parties with skills and experience in Finance and Audit (preferably a CPA), Risk Management, Legal, Governance, IT / Systems / Security and Marketing/Sponsorship.

Organisation Chart 2026



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